



**HEART**  
EDUCATION TRUST

# **The Heart Education Trust**

## **Uniform Policy**

**September 2017**

**Last Reviewed:** 21<sup>st</sup> September 2017

**Next Review Due:** 21<sup>st</sup> September 2018

**Adopted by:** The Strategic Board on 21 September 2017



**The HEART Education Trust**  
Uniform Policy 2017

The HEART Education Trust Documents Review Record:

<b>Version:</b>	<b>Date Amended:</b>	<b>Amended By:</b>
<b>1.1</b>	<b>15/10/2015</b>	<b>Business and Operations Executive</b>
<b>1.2</b>	<b>21/09/2017</b>	<b>Director of Inclusion</b>

The HEART Education Trust, a charitable company limited by guarantee registered in England and Wales with company number 08286818. Registered office address: Heartsease Primary Academy, Rider Haggard Road, Norwich, Norfolk NR7 9UE.



## **Scope**

The Trust believes that pupils behave better, feel part of a team and hold higher aspirations of themselves and others when they wear school uniform. It is our policy that all pupils of Trust academies wear the uniform of their particular academy when attending that academy and on academy organised trips and events.

The Trust will respect variations to uniform if such variations are directly related to established religious or cultural traditions. Any variation shall be dealt with on an individual basis and at the discretion of the relevant academy Headteacher or academy Local Advisory Board.

## **Academy Uniform Policies**

Individual academies are permitted to adopt their own uniform policies that comply with the requirements of the Trust as set out in this policy. The Trust reserves the right to amend, revoke, and / or replace an academy's uniform policy at any time if it considers such policy to be inappropriate or inconsistent with the Trust's own policies or values.

The Trust recommends use of the template policy at Appendix A.

## **Uniform Requirements**

In order to maintain a strong sense of identity and belonging within our academies, we require pupils across the Trust to wear the following uniform:

### ***Nursery to Year 1***

#### From the Trust's Approved Uniform Supplier<sup>1</sup>:

- Gold polo shirt embroidered with the academy's approved logo
- V neck sweatshirt / cardigan embroidered with the academy's approved logo and of the academy's approved uniform colour

#### From parents' chosen source:

- Black trousers (boys and girls), black pinafore or black skirt (girls)
- Black shoes
- Plain white or dark coloured socks (all) or tights (girls)

<sup>1</sup> As approved by the Strategic Board of Directors from time to time.

## **Year 2 to Year 6**

### From the Trust's Approved Uniform Supplier:

- Tie that shall be of the academy's approved uniform colour and the Trust "gold stripe"
- V neck sweatshirt / cardigan embroidered with the academy's approved logo and of the academy's approved uniform colour

### From parents' chosen source:

- White shirt with collar (short or long sleeved)
- Black trousers (boys and girls), black pinafore or black skirt (girls)
- Black shoes
- Plain white or dark coloured socks (all) or tights (girls)

Girls in all year groups including Nursery to Year 1 may wear striped or checked dresses of either the school's approved uniform colour and white, or yellow and white during the summer months.

Boys in all year groups including Nursery to Year 1 may wear black short trousers during the summer months.

Logos and uniform colours must always be approved by the Trust and may not be changed without the Trust's consent.

## ***PE/Sport Uniform – all year groups***

### From the Trust's Approved Uniform Supplier:

- Gold Polo shirt embroidered with academy approved logo

### From parents' chosen source:

- Black shorts
- Trainers (for outdoor games)
- Plimsolls (for indoor PE)

In cold weather all pupils should wear a dark coloured track suit

- Boots may not be worn in school. If pupils wear boots to school, they should change into shoes once in the building.
- Backless shoes may not be worn.
- Only flat shoes may be worn – no heels are permitted.
- Flip flops, crocs etc may not be worn.
- Long Hair should be tied back for sports, DT, cooking.

## ***PE/Sport Uniform – all year groups***

In order to maintain uniform standards and ensure health and safety, all pupils must be appropriately dressed for PE/Sport and Swimming:

### From the Academy's Uniform Supplier:

- Gold Polo shirt embroidered with the Academy's logo

### From parents' chosen source:

- Black shorts
- Trainers (for outdoor games)
- Plimsolls (for indoor PE)

In cold weather all pupils should wear a dark coloured track suit

### ***Swimming Uniform:***

- One piece swimming costume for girls (no bikinis please)
- Swimming Trunks for boys (no bermuda shorts please)
- Swimming hat
- Towel

### **Jewellery and Piercing**

For Health and Safety reasons only stud earrings and a wristwatch may be worn.

Watches must be removed for sport and swimming.

Earrings must be removed or taped over for sport and swimming.

Nose studs etc. may not be worn.

NB – Swimming makes up the timetable for the required 2 hours of sport each week for most classes. Please ensure ear piercing is left until the start of the summer holiday so that it does not prevent pupils from entering the pool. The Academy accepts no liability for jewellery which is lost

### **Hair**

Hair should be **neat, natural and tidy with no extremes of style or colour**. Styles should make pupils feel equal to their peers and not serve as distractions in class to learning and aspiration.

- No bright or non-natural colours (e.g. red, blue, purple, green etc unless authorised by the Headteacher as part of a charity or drama event)
- Hair-ties, bands, ribbons, slides, braids should be subtle, blend with the uniform colours and not pose any health and safety risk to your child or other pupils

Any hair- style or colour that is deemed inappropriate by the Academy will first result in a discussion with the Headteacher or pastoral manager who will attempt to find reconciliation but whose word is final subject to appeal process.

## Equipment

- The Academy does not accept any liability for loss of equipment, uniform or jewellery
- Uniform / bags / coats / lunchboxes etc should be clearly marked with your child's name
- Pupils may bring a pencil case to school. However bags should be kept to a minimum as there is limited peg-hanging space
- No knives or sharp implements may be brought to school under **ANY circumstances**
- Mobile phones should not be brought into school without written permission from the Headteacher. Mobile phones should be left in the school office at the beginning of the school day and collected at the end of the day
- No medicine should be brought to school by children or left in book bags / PE bags etc. **All medicine must be left with the Pastoral Manager.**
- Money should not be brought to school other than to pay for trips / dinner money etc or permissible purposes e.g. school trip

## Role of the Headteacher and Local Advisory Board

- The Headteacher will ensure that pupils comply with this uniform policy as agreed by the Local Advisory Board
- The Headteacher has a duty to enforce this uniform policy throughout the Academy's community as part of his/her duty to ensure day-to-day discipline at the Academy.
- The Local Advisory Board will be receptive to any reasonable concerns raised by parents or carers concerning uniform and will handle any such concerns by fully considering the issues raised. The Local Advisory Board will always strive to work with parents/carers to arrive at a mutually acceptable outcome.
- The Academy will follow overall Trust guidelines.

## Role of Parents/Carers

- To ensure your child comes to school every day in school uniform, unless there is an authorised charity day or event.
- To ensure your child adheres to the Academy's uniform policy.
- Parents/carers should raise any complaint about the school uniform through the Academy's complaints procedure.

## Equal Opportunities

All children have equal access to wearing the school uniform regardless of their culture race religion gender disability or ability. We ensure that the set uniform respects other policies and allows for individual sets of circumstances for individuals and groups.

### **Non-compliance with the Academy's Uniform Policy**

The Academy is committed to creating a positive climate that allows for pupils to learn free from distraction, racial intimidation or harassment.

The Headteacher may invoke the disciplinary process for a pupil in breach of this uniform policy. Exclusion may be considered where breach of the uniform policy is persistent or defiant.